



## STEP 1

### Shared Vision & Baseline

#### Description

The self-assessment begins with analysing the status quo at your HEI, resulting in the baseline and formulation of a shared vision of sustainability — the ideal goal to reach. A shared vision gives meaning to actions and motivates stakeholders to become active.

#### Assessing current practices

0 = no / not sure, 1 = somewhat, 2 = yes

**SCORE**

A. We have analysed the baseline for SD at our institution and can answer the following questions.

a Our vision (a concrete image) of a sustainable HEI looks like:

b Our trailblazers are:

c Our important subsystems, such as administration and different faculties, can be assigned to the following transformation modes:

d Our most important SDGs, according to our strategic plans, our vision and ongoing stakeholder discussions, are:

B. Contributing to the 17 SDGs is considered part of our strategic orientation and value statements.

C. The SDG(s) remain relevant to internal stakeholders and are an element of participatory actions conducted by our organisation.

**Subtotal**

**/ 6**



## STEP 2

### Mapping SD Activities

#### Description

By mapping SD activities in the core areas and choosing and striving towards meeting selected targets, immediate and feasible actions can be realised, progress can be measured, and long-term SD is given shape.

#### Assessing current practices

0 = no / not sure, 1 = somewhat, 2 = yes

**SCORE**

A. Activities contributing to the SDG(s) have been mapped.

a. What impactful SD activities are we already conducting in our core areas (education, research, outreach & partnering, entrepreneurial activities, governance and campus operations)?

b. These activities can be grouped into the following thematic focus areas:

B. These activities are in line with our vision for sustainability.

C. We have considered the impact of each activity from an environmental, economic, social, and cultural perspective.

**Subtotal**

**/ 6**



**STEP 3**

**Linking SD Activities to SDG Target(s)**

**Description**

Linking the identified SD activities to specific SDG targets will help you to draw meaningful connections to regional challenges and potentials. The sub-targets of the SDGs are useful as they are more concrete and feasible.

**Assessing current practices**

0 = no / not sure, 1 = somewhat, 2 = yes

**SCORE**

A. We have linked ongoing activities for the SDG(s) with defined individual United Nations SDG target(s).

Our ongoing SD activities contribute to the following SDG target(s) (list the most important reoccurring targets):

**Subtotal**

**/ 2**



## STEP 4

### Mapping Governance & Skills

#### Description

To reach a certain SDG target, you need to identify, strengthen or develop the most relevant capacities and governance arrangements. We have identified six main capacities of transformative HEIs. By analysing the different variables that make up a capacity, you can determine what your HEI needs to work on to strengthen needed capacities. The variables are described in the SDS4HEI Framework.

#### Assessing current practices

#### SCORE

0 = no / not sure, 1 = somewhat, 2 = yes

A. We have examined the most relevant capacities for achieving our most important SDG target(s).

a. What impactful SD activities are we already conducting in our core areas (education, research, outreach & partnering, entrepreneurial activities, governance and campus operations)?

b. The following capacities are necessary to move forward with our institutional vision:

B. We already possess the needed capacities and don't have to work on developing them

C. We have identified relevant governing structures and know who participates in decision-making processes.

a. These are our current governing structures (offices, networks, etc.) that are important for SD:

b. The following people/groups are able to participate in decision-making processes regarding SD:



	D. The SDG(s) are embedded into policies and regulations at our institutions.	
	E. Our current governance structures impede/facilitate activities toward the SDG(s)	
	<div>We have the following SD-related incentive systems in place: <div></div></div>	
Subtotal		/ 10





**STEP 5**  
Mapping Regional Challenges

**Description**

The combination of sustainability and regional development can facilitate sustainable ecosystems. The following questions are best discussed and analysed together with regional stakeholders.

**Assessing current practices**

**SCORE**

0 = no / not sure, 1 = somewhat, 2 = yes

A. We have identified current and future (next 20 years) challenges within our region.

Our region is facing the following important SD-related challenges:

B. Regional stakeholders are aware of these challenges and willing to act upon them.

We are working together with regional stakeholders in the following transdisciplinary collaborations:

C. We have identified specific SDG targets that are relevant and can minimise risks and challenges in our region.

These are our governing structures (offices, networks, etc.) that are important for SD:

**Subtotal**

**/ 6**



## STEP 6

### Alignment

#### Description

Visualise your key findings. The process of getting there is more important than the visualisation itself, as it entails thoughtful reflection on the insights gained. Nevertheless, visualisations facilitate internal and external communication.

#### Assessing current practices

#### SCORE

0 = no / not sure, 1 = somewhat, 2 = yes

A. We have identified key findings from the activity mapping, target linking, governance & capacity mapping and regional challenge mapping.

B. We can categorise and present them to stakeholders.

**Subtotal**

**/ 4**



## STEP 7

### Gap Analysis

#### Description

The Gap Analysis helps to identify relevant regional SDG targets not yet addressed by current activities, as well as areas of improvement. Forasmuch, it should cover all core functions of your HEI while accounting for the regional context.

#### Assessing current practices

**SCORE**

0 = no / not sure, 1 = somewhat, 2 = yes

A. Our institutional focus areas for the SDG(s) align with the main regional challenges.

B. Contributing to the 17 SDGs is considered part of our strategic orientation and value statements.

a. We need to address the following SDG targets with our SD activities:

b. Possible new/modified actions/measures in our core areas addressing or contributing to important SDG targets are:

C. We have the capacity to address these challenges.

**Subtotal**

**/ 6**

**YOUR TOTAL SCORE FOR SD IMPLEMENTATION**

**/ 40**